

**City of Fridley
Parks & Recreation Commission Meeting**

AGENDA

DATE: September 12, 2016

LOCATION: Fridley Municipal Center – Meeting Room 1

CALL TO ORDER

APPROVE PARKS & RECREATION COMMISSION MINUTES OF: August 1, 2016

APPROVE PARKS & RECREATION COMMISSION AGENDA: September 12, 2016

1. STAFF REPORT

- a. Program Update
- b. Park Maintenance Report
- c. Springbrook Nature Center Report
- d. Buckthorn Removal Project at Innsbruck Park
- e. Friends of Fridley Education Foundation Donations
- f. Pumpkin Night in the Park
- g. Springbrook Nature Center Phase 2 – Nature Play Area and Outdoor Amphitheater

2. NEW BUSINESS

- a. Madsen Park – Proposed Changes
- b. Springbrook Nature Center Use Policies
- c. Request for Skating Rink at Craig Park
- d. Moore Lake Park Master Plan and Community Questionnaire
- e. Community Park Ball Field Restoration

3. UNFINISHED BUSINESS/STAFF REPORTS:

4. ADJOURNMENT

Next Meeting: Monday, October 3, 2016 at the Commons Park shelter.



UPDATE

August 2016

Page 1

Springbrook Nature Center

We had 26 campers participate in the Super Hero Training Camp. They enjoyed tackling nature with their super natural forces!

The Grand Opening was a Grand SUCCESS. A thousand ice cream cones were served to a very excited crowd. After the speeches and ribbon cutting, the public was very excited to enter through the nature center doors. Much positive feedback. Everyone was very awed!

Wild Child Camp was full with 48 Wild Campers! Outside activities were full with climbing trees, fort building, and water games. Inside games were planned for cool down for campers during this very hot week.

Mike interviewed with North Metro TV. Information and updates were shared regarding the Grand Opening, the new building, the new exhibits, and future programming.

The Nature Your Way Camp was very popular with 34 campers.

The first Pumpkin Night in the Park meeting was held to plan entertainment, lighting options, new ideas, pricing, and volunteer connections. We had 4 new people show up including 2 employees from n'Motion Dance studio. Great ideas. Next meeting August 30th.

The summer camp season wrapped up with 48 kids last week. The camp's theme was STEM (Science Challenge). Campers participated in experiments, engineering problem solving, and noodled things out during this fun filled last week.

Recreation

Summer ROCKS 2016 came to an end; we had a great summer with wonderful kids, awesome staff and tons of exciting activities! Week #10 enrollment-112 participants (68 weekly, 21 daily, 23 trips/classes).

The seven participants in the Leaders in Training program really enjoyed it and we ended the program with mock interviews. Program highlights were: Volunteering at Feed My Starving Children and the Fair For All and taking a trip to Dairy Queen to learn about the hiring process and employee job duties.

Nickel Jamboree was held last Wednesday, August 3rd. It was a hot and humid day, but participants enjoyed the activities and had lots of fun! We estimate an attendance of 250.

Fall softball began. Tuesday and Thursday night leagues have a total of 20 teams.

Cleve attended a Back to School Resource Fair on Sunday, August 27th.

ARC, August Recreation Club, after ROCKS ended. Participants enjoyed the daily field trips to St. Louis Park Aquatic Center, Goony Golf, Mermaid Lanes, Como Zoo and Como Pool. This is our last summer program for 2016.

Senior Program

The first Memory class concluded with a final exam and graduation celebration. Evaluations have been very positive. The next class will begin on September 12th and is already full with a long waiting list.

Connie and Jeanne met with Sue Lindberg from the Older Worker program for Jeanne's final review. Her contract is scheduled to end on April 3, 2017. It's hard to believe she has been with us for 4 years.

Connie met with the management staff of Village Green apartments to see how their residents can get involved with the Senior Program. This has been an ongoing goal and with new management.



MEMORANDUM

TO: Jack Kirk, Recreation Director

FR: Rich Perron

RE: **AUGUST PARKS REPORT**

Last month in parks we helped the nature center with the installation of new benches, removal of two old benches and new wood chips on some trails sections.

At Summit Park we put down grass seed and fertilizer over the old skating rink area it looks good -- grass is almost ready to start mowing.

We spread fertilizer at Locke park soccer fields and on Commons football field.

At Ruth Circle Park the crew installed a new flower/plant bed around the park sign and installed new plants-- looks very nice.

We have been helping Kay Qualley with the East River Road 694 project doing a lot of watering of the plants, flowers, and trees. Last month we were able to reduce from every day watering down to three days a week and now only one day a week.

We have set up the softball fields for fall league and the football field at Commons. Also, we are still painting all the soccer fields. All parks are still being mowed and the grass looks good. We closed the beach and put away all the ropes and buoys for next season.

Springbrook Nature Center

Mike Maher, Springbrook Nature Center Director

Monthly Report to Fridley Parks and Recreation Commission

September 2016

- Construction punch list items are being completed for the new interpretive center including touch up painting, finishing tile work on the fireplace, completion of dumpster enclosures and finalization of several exhibits.
- Staff is busy planning Pumpkin Night in the Park to be held on October 22nd.
- Fall school programming is beginning the week of September 6th at Adams School and Fridley Schools as well as school field trips and outreach programs.
- The nature center is making the transition to normal operations after construction and summer camps. We are currently open daily from 9 am to 5 pm and are resuming ongoing programs such as our Playful Polliwogs preschool program, weekend family programs and our free animal feeding program.
- Summer camp went very well this year despite working around the completion of construction. Camp revenues exceeded \$53,000 this year, doubling since 2013. We are seeing many happy, returning families participating in the program.
- Staff continues to work closely with the development task force to identify grant opportunities, promote fundraising and contact local businesses.
 - The Fridley Lions committed a final gift of \$100K to finish a \$250K sponsorship of a community amphitheater
 - Financial One Credit Union has pledged a gift of \$50K and will sponsor a new entrance sign for the park with an electronic message board
 - We are in the process of applying for a \$50K grant from 3M
 - To date, we have had about 110 engraved pavers installed in the building entryway, 11 sponsored benches and seven memorial trees.
- The nature center staff has worked to develop draft policies on rentals, alcohol, and photography to present at the September Park and Recreation Commission meeting for approval.
- Plans for an amphitheater and nature-based play are nearing completion and we hope to release bid documents this fall for work to begin and be completed for these features to open summer 2017

Innsbruck Park
5815 Arthur St NE,
Fridley
(near Totino-Grace HS)



Join the effort!

Sign up today - call Fridley Recreation at (763) 572-3570.

Make a Difference and Enjoy Fall Nature

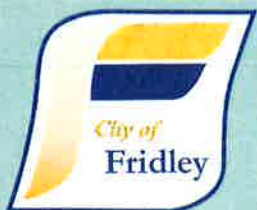


Get the Buckthorn Out!

Join the community effort at Innsbruck Park

**Innsbruck Park is a
24-acre, wooded
park with trails,
marsh and wildlife
areas.**

**A favorite location
for bird-watching
and hiking.**



Buckthorn is an invasive species of tree that has become widespread throughout Innsbruck Park. If left alone, the buckthorn will continue to spread and kill native plants and trees.

YOU CAN HELP!

Volunteers needed to help remove seedlings and small trees, training provided on-site by Fridley Park staff.

Saturday, October 29, 9:00 a.m. - 12:30 p.m.

and

Saturday, November 5, 9:00 a.m. - 12:30 p.m.

(Rain date: November 12)

Adult volunteers and ages 12-17 with adult supervision are welcome (including scout, church and community groups).

1d Buckthorn Removal Project at Innsbruck Park

City staff is working with some residents who live in the area of Innsbruck Park to have a buckthorn removal effort in the park. Buckthorn growth is very heavy in Innsbruck and left unchecked, will choke out other native species. Please see the attached flyer that is being used to promote the effort to potential volunteers.

1e Friends of Fridley Education Foundation Donations

This past summer, a local non-profit foundation called the Friends of Fridley Education Foundation discussed possible grant opportunities with Parks and Recreation Department. The Friends of Fridley Education Foundation is primarily funded by Fridley Lions Club charitable gaming proceeds. Fridley Parks and Recreation submitted applications to the Foundation and were awarded two grants.

The first grant is for the Friends of Fridley Education Foundation to sponsor one day per week at the ZONE, an after school program for middle school age students. The regular daily admission fee of \$1 would be waived on the sponsored day, so admission to all students will be free. In addition, the sponsorship will allow the City to provide a healthy snack to the students in attendance. The total donation for the ZONE sponsorship was \$4320 for the upcoming school year.

The second grant is for the City to purchase youth soccer program goals and nets. The donation of \$5146 should allow us to purchase two complete sets of goals prior to the start of next year's soccer season.

Pumpkin Night in the Park

Saturday, October 22 6-10 pm

\$8 per person, no charge for kids 2 & under

4 Ticket Bundles sold in advance for \$28

Cash only at the gate

Parking shuttle info on website

www.springbrooknaturecenter.org

- **Enchanted Trails with Costumed Characters**
- **Fire Dancers**
- **Monster Bingo**
- **Pumpkin Patch Dance with Live DJ**
- **1,000 Glowing Pumpkins**
- **Delicious Concessions**
- **Pumpkin Carving Contest**
- **And Much More!**



100 85th Ave NW Fridley

763-572-3588

This event, class, activity or matter is not sponsored or endorsed by school districts: Anoka-Hennepin #11, school district # 14, district # 16, district #13 and district #279 and this material is not printed at District expense.

2a Madsen Park – Proposed Changes

At the November 2, 2015 Parks and Recreation Commission meeting, there was discussion related to placing a soccer field in Madsen Park. It was generally agreed that soccer playing in the parks is increasing and looking at adding a soccer facility at this park may be a good idea. This past summer, a youth soccer field was put in to Madsen Park and received significant use by the youth soccer association and community residents. The Parks and Recreation office receive any comments or concerns about this addition of the soccer field.

With the anticipated changes to Locke Park and the soccer facilities that have been provided there, it is important that we look at alternate locations for soccer moving forward. Taking out the softball area at Madsen to allow for a larger soccer area is part of what is being proposed. Having the ball playing area moved more to the west would still give neighborhood residents an option for ball game activity. Your input on the proposed changes to the park would be greatly appreciated.

Please find attached the letter and aerial park photo that was sent out to residents living near the park. Residents were told that the Parks and Recreation Commission would be discussing the proposed changes at the September 12th meeting, so we may have some guests that will be in attendance.



**FRIDLEY PARKS & RECREATION • 6431 UNIVERSITY AVE NE, FRIDLEY, MN 55432
(763) 572-3570**

August 31, 2016

Dear Madsen Park Area Resident:

To better meet the changing sport interests in our community, the City of Fridley is considering some modifications to the ball field/open play area at Madsen Park. The changes would not be major, but would allow for a number of different sport opportunities to use the same open athletic field.

For many years, Madsen Park has had a full -size softball field located with a backstop and infield on the northeast corner of the park. This field was used for organized league games and practices for adults and youth. As the number of teams in the organized softball program has declined in recent years, there has been more interest in other sport opportunities. We have people using the Fridley parks for soccer, lacrosse, rugby, football, ultimate frisbee and more. Soccer is especially popular and growing in interest.

The changes would involve taking out the existing softball infield area and installing grass. The east side of the park would then be striped for soccer play. West of this soccer area would be an open play area that would accommodate other ball games. A backstop could be installed in that area to facilitate baseball, softball and kickball activity.

The Parks and Recreation Commission will be discussing the possible modifications to Madsen Park at the September 14th Commission meeting. The meeting will be held in the lower level meeting rooms of the Fridley Municipal Center (located at 6431 University Avenue NE) starting at 7:00pm. The public is always welcome to attend and provide input at the Parks and Recreation Commission meeting.

Please find enclosed an aerial view of the park with the proposed activity areas being identified. If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in blue ink that reads "Jack Kirk".

Jack Kirk
Director of Parks and Recreation
763.572.3575
Jack.Kirk@fridleymn.gov

MADSEN PARK

Proposed Changes

September 2016



2b Springbrook Nature Center Use Policies

With the recent completion of the new and remodeled interpretive center at Springbrook Nature Center, staff has been working on recommended facility use policies to guide community use of the facility. We anticipate many requests to utilize the meeting rooms and gathering spaces for events and activities. It would very helpful if a formal policy and rental fee schedule was adopted. Please find attached the staff recommended policies and associated rental fees for use of the Springbrook Nature Center Interpretive Building. I appreciate your review and comments, and look forward to the Commission discussion at Monday evening's meeting.



Rental Policies and Procedures September 2016

1. Rentals at Springbrook Nature Center
2. Inspirational Gathering Space Features
3. Additional Rental Options
4. Rental Hours
5. Reservation and Payment Policy
6. Damage and Code of Conduct Policy
7. Cancellation Policy
8. Amenities Included with Rentals
9. Rental Rates
10. Decorating Guidelines
11. Zero Waste Guidelines
12. Room Setup and Cleanup Guidelines
13. Catering Guidelines
14. Alcohol Policy
15. Tobacco Use Policy
16. Supervision of Children
17. Music and Amplification Guidelines
18. Event Parking
19. Accessibility Statement
20. Park Policies

1. Rentals at Springbrook Nature Center

Thank you for your interest in Springbrook Nature Center as your rental destination. Whether you are looking for a small, informal gathering or a larger space for a wedding or banquet, you have found the perfect location. Our facility is nestled amongst the natural beauty of forests, prairies and wetlands, providing the perfect backdrop for your event. With stunning views, trail access and an attached patio your guests can meander outside and observe the sights and sounds of nature up close.

If this rental destination is what you are looking for, give us a call and let us help you plan your special event.

Springbrook Nature Center has four rooms for rent. Each room is 20' x 40' and can accommodate up to 50 people, depending on layout. Adding more rooms increases your accommodation size. The inspirational gathering space is 40' x 80' and accommodates up to 190 people depending on the type of event and the table layout. All rental areas feature projectors, screens and an audio system.

2. Inspirational Gathering Space Features:

- Staff liaison for entire event
- Seating up to 190
- 24 - 5' Round Tables (for seating up to 8 individuals per table)
- 16'x 34' floor suitable for dancing
- Audio/visual equipment
- Outdoor patio
- Pre-approved list of caters for food and alcohol
- Catering Kitchen with separate entrance
- Year-round availability (contingent upon nature center calendar)

3. Additional Rental Options:

- Use of educational exhibit area is not included in rental fee but can be added for an additional \$50 per hour. Access to the vestibule and reception area are included with your rental.
- Ceremony chairs and arches for outside ceremonies can be rented through outside vendor
- D.J. Recommendations Available

4. Rental Hours

Classroom(s) rentals are available:

Monday-Friday 9:00a.m. to 9:00 p.m.

Sunday-9:00 a.m. to 5:00p.m.

Inspirational Gathering Space (Weddings & Large Events)

Fridays from 5:00 p.m. to Midnight (music and beverage service must end at 11:00 p.m.)

Saturdays-Noon to Midnight (music and beverage service must end at 11:00 p.m. with cleanup completed by Midnight)

Each classroom can seat up to 50 people, depending on the layout. All rooms are 20' x 40'. Classrooms can be combined to accommodate larger groups.

Oak Savanna Classroom (room 1) features linoleum flooring, a projector and large projection screen

Prairie Classroom (room 2) features carpeted flooring and a SMART Board

Wetland Classroom (room 3) features carpeted flooring and a SMART Board

Woodland Classroom (room 4) features carpeting flooring, projector and large projection screen with access to the catering kitchen

5. Reservation and Payment Policy

At the time of reservation, 50% of the full payment is due. Your Payment can be made with a Visa or MasterCard, cash or check. Final payment must be received:

For a meeting/classroom: 7 days prior to the rental date.

For the full banquet room: 30 days prior to rental date.

Your reservation is not confirmed until a signed copy of the reservation agreement is received. Please read and return immediately.

6. Damage and Code of Conduct Policy

A damage/code of conduct deposit is also due at the time of the reservation. This fee will be processed and then issued as a credit if no damage is incurred.

\$100 for one to three classroom rentals

\$500 for banquets and wedding receptions

Normal site maintenance is included in your reservation fee. If no damages occur or excessive cleaning is not necessary, and all guidelines are followed, the deposit refund will be processed by the City of Fridley within 30 days of your reserved date.

If damages or excessive cleanup occurs, and/or guidelines are not followed, all or part of your deposit will be retained. If your group causes extraordinary maintenance and/or cleanup, you will be charged to cover labor and maintenance costs, and any repair costs. This includes the exhibit area or nature center grounds.

7. Cancellation Policy

Cancellation Policy for Classroom(s) and Banquet Room

- If a cancellation is made 60 days prior to the rental date, 100% of the fee will be refunded.
- If a cancellation is made 30 days prior to the rental date, 50% of the fee will be refunded.

- All cancellations within 30 days of rental date are non-refundable.
- No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.

8. Amenities Included with Rentals

- Set up of tables and chairs.
- AV system, including microphone, and projection screen.
- Twelve-cup coffeemaker, microwave
- Catering kitchen (with Inspirational Gathering Space and Woodland Classroom)
- Staff liaison to coordinate site amenities
- Magnetic dry erase boards (part of operable partition walls and not available when partitions are open)

9. Rental Rates

Inspirational Gathering Space Rental Fees:

\$1800.00 Non Resident

\$1600.00 Resident

\$1200.00 Non-Profit

Pricing Per Classroom

Per hour rate (with 2 hour min.) Resident - \$30

Per hour rate (with 2 hour min.) Non-Resident \$50

Non-Profit Organizations

Non-profit 501(c)(3) organizations may rent spaces at Springbrook Nature Center at the approved City of Fridley resident rate. Any requests to waive or reduce this rental fee must be made 60 days in advance of the requested rental date. Requests must be made in writing and presented along with a non-profit designation letter to the Springbrook Nature Center Director. Requests will be presented for consideration to the City of Fridley Parks and Recreation Commission.

10. Decorating Guidelines

- All decorations, tables, serving stations, storage, etc. for your event must be in rental room(s). Public areas may not be used unless authorized by staff. Set-up in public area may not begin before 5:00 p.m.
- No thumbtacks, pins, poster putty, tape of any kind may be used on the walls.
- Only magnets and masking/painter's tape are permitted on whiteboards.
- Open flame candles are not permitted. LED and battery-operated candles may be used.

- To protect our park ecosystem, confetti, rice, birdseed, streamers, glitter, fireworks (including sparklers) or party poppers may not be used indoors or outdoors. Helium balloons may not be used indoors or outdoors.
- Signs and banners must be approved and may not be tied, taped, or otherwise affixed to or across trees, signs, or other structures. All approved signs and banners must be set up and removed within the rental time frame. Sandwich boards may be used as temporary signage.

11. Zero Waste Guidelines

Springbrook Nature Center is a “Zero Waste” facility. The nature center is committed to lessening our impact on the environment by reducing the amount of waste generated at events. Ample waste receptacles will be provided for garbage, recyclables and compostable items.

The following Zero Waste practices *will be required* at your event:

Use of washable dinnerware, cutlery, glassware, linens, and linen napkins **OR** compostable paper products, cutlery, drink ware, table coverings, and napkins. Individual water bottles are not recommended.

12. Room Setup and Cleanup Guidelines

Set-up and clean-up must be done within your reservation time. This includes decorating and deliveries. Building use exceeding the allotted time will be charged a penalty fee of \$55 per hour per room (\$220 per hour for Inspirational Gathering Space).

You are responsible for informing caterers and vendors of the scheduled delivery window. Please have your reservation application form with you to confirm your reservation rental times. No one can access rental room(s) before the rental period begins. If your rental is outside business hours, the building will be closed until the rental time begins. If your rental is for a large event or wedding please contact the staff for access time. Please inform guests and vendors that the building and rental room(s) will be locked if they arrive early.

13. Catering Guidelines

If you choose to have your event catered, your caterer must register with the City of Fridley. A list of registered caterers can be found on our website at www.springbrooknaturecenter.org.

- Caterers are only allowed to access the catering kitchen and set up in the rental room(s) during your rental hours. Use of the hallway or exhibit area is prohibited during business hours.
- Caterers will be instructed to use the exterior door and pathway to cart food and supplies to and from the event. Caterers may not drive up to the exterior door. Two carts are available for use by the caterer.
- Caterers are responsible for linens, serving items and all tableware items.

- No commercial catering vehicles may be on-site if the caterer is not on the approved list.
- Food and beverages are not permitted in the exhibit room
- If serving alcohol at event, the caterer must serve both food and alcohol, you cannot have two separate caterers.

If you choose to self-cater your event follow the listed guidelines:

- All alcoholic beverages are prohibited.
- Catering kitchen is available for use. There is no range available for cooking. A microwave and coffee maker are available.
- Access to electrical outlets is included in the catering kitchen.
- A commercial refrigerator and freezer are available for use. Space may be limited.
- Set up in the rental room(s) can only be completed during your rental hours. Use of the hallway or exhibit area is prohibited during business hours.
- You are required to use the exterior door to access the catering kitchen. You must use the pathway from the curb to the exterior catering door to cart food and supplies to and from the building. You may not drive up to the exterior door of the catering kitchen. Two carts are available for your use.
- You are responsible for your own linens, serving items and all tableware items.
- Use of “Zero Waste” guidelines as described in section 11 required.

14. Alcohol Policy

Fridley City Code Section 508.21 States:

Notwithstanding any laws to the contrary, malt liquor and wine may be sold and or consumed for receptions or social events within the Springbrook Nature Center Interpretive Building and or in an adjacent outdoor designated space allowed only by written agreement with the City under the following conditions (Ref 1293):

A. Pursuant to a temporary on-sale intoxicating liquor license (only non-profit organizations may apply by contacting Fridley City Clerk Deb Skogen at Deb.Skogen@FridleyMN.gov at least 30 days in advance of the event).

B. Pursuant to a temporary on-sale 3.2% malt liquor license (only non-profit organizations may apply by contacting Fridley City Clerk Deb Skogen at Deb.Skogen@FridleyMN.gov at least 30 days in advance of the event).

C. Pursuant to a temporary consumption and display permit(only non-profit organizations may apply by contacting Fridley City Clerk Deb Skogen at Deb.Skogen@FridleyMN.gov at least 30 days in advance of the event).

D. A private party may contract with a liquor caterer licensed by the State of Minnesota under M.S. 340A.404, Subd. 12 and registered with the City, as required in Chapter 609 of this Code. The liquor caterer may provide food, malt liquor, and wine to their guests for consumption in the Springbrook Nature Interpretive Building and/or adjacent outdoor designated space as part of a social event.

E. The holder of a retail on-sale intoxicating liquor license may dispense malt liquor and wine off the licensed premises at any convention, banquet, conference, meeting, or social affair conducted on the premises of the Springbrook Nature Center; however, the licensee is prohibited from dispensing

malt liquor or wine to any person attending or participating in a youth amateur athletic event being held on the premises. A youth amateur athletic event, for the purposes of this section, is defined as an event whose participants are 18 years of age and younger.

Malt-based beverages which include beer, ciders, hard lemonades, and wine coolers may be served from a keg or from single-serving glass bottles or cans.

Wine may be served from single-serving glass bottles, large bottles, or boxed containers.

- Alcohol may not be consumed by any person under the legal age of 21. Valid identification may be requested of any guest at any time during your event.
- Alcohol may not be consumed in any part of the interpretive center until the building closes to the public at 5:00 p.m.
- In accordance with Fridley City Code Section 508.21.D., a private party may contract with a registered caterer to provide food, malt liquor and wine to their guests. Any alcohol served at a catered event must be incidental to the serving of food and must be provided by one City registered caterer identified on a current Board-approved caterer list.
- Events serving alcohol between the hours of 5:00p.m. and midnight must hire City of Fridley approved security service at a cost of \$100 per hour.

15. Tobacco Use Policy

Springbrook Nature Center is a tobacco free facility and park. All forms of tobaccos use are prohibited. Your group is responsible for any damage and/or cleanup resulting from any tobacco use.

16. Supervision of Children

Children must be supervised by an adult at all times, including in the exhibit area or on nature center grounds. Amusement or entertainment structures such as bounce houses are prohibited. Damage caused by guests, including children, will result in loss of damage deposit. Damage in excess of the deposit is also the responsibility of the rental party.

17. Music and Amplification Guidelines

Live bands and DJs are allowed after 5 p.m. All rooms are equipped with standard 20 amp circuits and an AV system that will play music from a laptop, iPod/iPhone, smartphone, or MP3 Player. A microphone and public address system is also available for use.

Amplified music must cease at 11:00 p.m.

18. Event Parking

There are 120 parking spots in the nature center parking lot, with 5 handicapped parking slots. *Please be aware that all parking spots may not be available for your event.* The parking lot is open for public use

from 5 a.m. to 10 p.m. and we cannot reserve parking. If you will have a large number of guests, contact us to discuss options.

19. Accessibility Statement

Springbrook Nature Center is accessible to people using wheelchairs and able to accommodate people with other disabilities. Please contact us prior to your event to arrange availability of disabilities equipment or needs.

20. Park Policies

A complete listing of City of Fridley park policies can be found at:

<http://www.ci.fridley.mn.us/DocumentCenter/Home/View/548>

In addition to the policies and guidelines detailed above, the following are prohibited at Springbrook Nature Center:

- Dogs and other pets other than service animals
- Picking or collecting of any plants, wildflowers, or animals
- Feeding of wildlife, especially bread to ducks and geese
- Alcoholic beverages outside of rental spaces and times
- Tobacco Products

Thank you for considering Springbrook Nature Center for your special event. Please let us know if we can be of any further assistance.

2c Request for Skating Rink at Craig Park

During the Night to Unite event on August 2nd, a resident asked that the City place an ice rink at Craig Park this winter. He told the Mayor in an e-mail that he believed that the ice rink at Craig would get heavily used. The Parks and Recreation Commission usually makes the recommendation on skating locations at one of the fall Commission meetings, so this is a good time to have some discussion on this request.

The City has been providing six hockey rinks and 10 general skating areas for the past several years. With less use of the rinks and a concern for maintenance costs, staff has made an effort to limit the number of rinks throughout the City. The sites that have been recommended for skating locations are located throughout the community so as to provide relatively close-by facilities for our residents. When new rink locations have been recommended for consideration, they have generally been reviewed as a replacement for another location that would be taken off the list.

I would like the Parks and Recreation Commission to discuss this request at Monday's meeting. I would also suggest that the recommendation for all of the 2016-17 skating locations be addressed at the October 3rd Commission meeting.

2016 SKATING LOCATIONS



2d Moore Lake Park Master Plan and Community Questionnaire

Moore Lake Beach and Park is one of the City's busiest parks in the summer months. With the picnic shelters, swimming beach, sand volleyball, basketball and tennis courts, play equipment, trail system, and fishing piers, the park has a lot of visitors. The Rice Creek Watershed District has approached City staff about water quality concerns and how we can improve this community resource. As we look at how this popular park is positioned to serve our community into the future, staff would like to get some professional design help to prepare a master plan. We are moving forward on working with Hoesington Koegler Group Inc. to develop this future oriented plan for Moore Lake park. I would like to have the Parks and Recreation Commission actively involved in the planning process. The project approach and work plan will be presented at the Commission meeting on Monday.

An important part of the planning process is going to preparing a community questionnaire that will be used to gain public input on-line. A draft on-line questionnaire is attached. Commission input on these questions would be very helpful.



Moore Lake Park Master Plan Questionnaire

Water Quality

5. Has Moore Lake's water quality affected your use of the park?

- ☐ Yes, it has positively affected my use of the park.
- ☐ Yes, it has negatively affected my use of the park.
- ☐ No, it has not affected my use of the park.

Comments?

6. How do you view water quality in Moore Lake Park?

- ☐ Good
- ☐ Fine, but could be better
- ☐ Poor
- ☐ It depends on the season
- ☐ I don't know



Moore Lake Park Master Plan Questionnaire

Welcome!

Moore Lake Park is undergoing a process for a new park master plan. The community is invited to provide feedback regarding short-term and long-term goals for what the park should add, improve, or change.

We need your input! The following questionnaire will help the planners understand how Moore Lake Park is being used today, how it can be better, and how it can complement recreation in nearby parks. The results of this questionnaire will help inform the Master Plan and Park Improvements. Thank you for your time in completing this survey.

1. How many times per year do you typically visit Moore Lake Park?

- ☐ Never
- ☐ 1-3 times
- ☐ 4-10 times
- ☐ More than 10 times



Moore Lake Park Master Plan Questionnaire

Park Use/ Facilities

2. How do you typically spend your time at Moore Lake Park?

- ☐ By myself
- ☐ With a friend
- ☐ With my child(ren)/ immediate family
- ☐ With a group of friends or extended family
- ☐ With a dog

3. What facilities have you used in the last 12 months and how satisfied are you with them?

| | Great - Keep the same | Fine, but could be better | Needs Improvement | I have not used this facility |
|-------------------|-----------------------|------------------------------|-----------------------|----------------------------------|
| Parking Lot | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Restrooms | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Shower facilities | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Fishing Piers | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Beach | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Swimming Area | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Moore Lake | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Hockey | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Basketball Court | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tennis Courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Volleyball Courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Ball Diamond | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Playground | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Picnic Shelters | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Trails | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Comments?

4. What new facilities or services are needed at the park to make your experience more enjoyable?



Moore Lake Park Master Plan Questionnaire

Water Quality

5. Has Moore Lake's water quality affected your use of the park?

- ☐ Yes, it has positively affected my use of the park.
- ☐ Yes, it has negatively affected my use of the park.
- ☐ No, it has not affected my use of the park.

Comments?

6. How do you view water quality in Moore Lake Park?

- ☐ Good
- ☐ Fine, but could be better
- ☐ Poor
- ☐ It depends on the season
- ☐ I don't know

7. What concerns you about Moore Lake's water quality?

- ☐ Algae
- ☐ Bacteria/ e-coli
- ☐ Dog or Goose Waste
- ☐ Erosion
- ☐ Invasive / Nuisance Species
- ☐ Litter
- ☐ Pesticide Use
- ☐ Fertilizer Use
- ☐ Impacts on the lake's fish

Other (please specify)

8. Which best management practices (BMPs) would you be open to seeing in Moore Lake Park?

- ☐ Treatment Wetlands
- ☐ Rainwater Gardens
- ☐ Vegetated Swales
- ☐ Shoreline Restoration Plantings

Other (please specify)

9. How often does flooding affect your use of the park?

- ☐ Never
- ☐ Only some years
- ☐ Yearly
- ☐ Seasonally
- ☐ Throughout the year

10. What activities does flooding affect?

- ☐ Use of paths and trails
- ☐ Access to amenities
- ☐ Use of fields/courts (muddy, too wet)

Other (please specify)

DRAFT



Moore Lake Park Master Plan Questionnaire

11. If you have not visited the park, why not? What would attract you to come to the park?

DRAFT



Moore Lake Park Master Plan Questionnaire

Desired Activities

12. Which activities would you participate in if they were available at Moore Lake Park in the future?

13. Please provide any other comments that you have about recreation in Moore Lake Park.

DRAFT



Moore Lake Park Master Plan Questionnaire

Visitor Location

14. How do you typically get to Moore Lake Park?

- ☐ By Car
- ☐ By Bike
- ☐ On Foot
- ☐ Public Transportation
- ☐ Other (please specify)

15. How far do you typically travel to reach Moore Lake Park?

- ☐ Less than 1 mile
- ☐ 1-2 miles
- ☐ 2-5 miles
- ☐ More than 5 miles

16. In what ZIP code is your home located? (enter 5-digit ZIP code; for example, 00544 or 94305)



Moore Lake Park Master Plan Questionnaire

Visitor Age & Contact

17. How old are you?

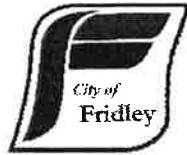
- ☐ under 10 years old
- ☐ 11-18
- ☐ 19-25
- ☐ 26-34
- ☐ 35-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65+

18. To receive project updates, please provide your email address (optional)

Email Address:

2e Community Park Ball Field Restoration

As the Metropolitan Council major sewer project nears completion, the Community Park ballfields that have been used for staging equipment and supplies are due to be restored. Please see the attached memo from Public Works Director Jim Kosluchar related to this project. It would be helpful if the Commission could have some discussion related to the restoration of Community Park ballfields #5 and #6.



Public Works Department

Streets • Parks • Water • Sewer • Stormwater • Fleet • Facilities • Engineering

MEMORANDUM

TO: Jack Kirk, Parks and Recreation Director PW 16-038

FROM: James Kosluchar, Public Works Director / City Engineer

CC: Jeff Jensen, Parks and Streets Operations Manager

DATE: September 8, 2016

SUBJECT: Community Park Restoration

As you know, the Metropolitan Council Environmental Services (MCES) has been working for about a year on relining their interceptor west of Community Park. They have committed to their restoration of the park, and have advised that they are nearing that phase of work. There is an opportunity to provide some modification to the areas that have been impacted, and I would ask that a discussion of alternative or improved uses be held with the Parks and Recreation Commission in order that the City achieves the maximum benefit of the restoration.

MCES has been very good to work with during the project, and have provided some improvement with the path through Plaza Park, which is intended to remain. I am hopeful that the Commission can provide added direction for any improvements prior to a meeting next week where we will direct their restoration.

JPK:jpk